

**केन्द्रीय होम्योपैथी परिषद्**  
**CENTRAL COUNCIL OF HOMOEOPATHY**  
जनकपुरी, नई दिल्ली-58  
**JANAKPURI, NEW DELHI-58**

जी.ए.आर.14(नियम 66 (1) व 90 (1)(1) देखिए)  
G.A.R.-14 (See Rules 66(1) & 90(1)(1))

उप-बिल न० Sub-bill No

दौरे के लिए यात्रा भत्ता बिल

**Travelling Allowance Bill for Tour**

टिप्पणी – यह बिल पेमेन्ट के लिए बनाया जाना चाहिए

Note: This bill should be prepared for payment

भाग क

**PART A**

(To be filled up by Council's Employees/Member/Visitor/Inspector)

1. नाम/Name :
2. पदनाम/Designation :
3. वेतन/Pay :
4. मुख्यालय/Headquarters :
5. की गई यात्रा / यात्राओं के ब्यौरे और प्रयोजन /Details and purpose of journey (A) performed.

प्रस्थान/Departure		आगमन/Arrival		यात्रा की रीति और स्थान सुविधा का वर्ग Mode of travel and class of Accommodation	यात्री भाड़ा Fare paid		सड़क यात्रा भत्ता के लिए दूरी कि० मी० में Distance in Kms. For road mileage	विश्राम की अवधि Duration of Halt		यात्रा का प्रयोजन Purpose of Journey
दिनांक और समय Date & Time	से From	दिनांक और समय Date & Time	तक /TO		रु०/ Rs.	पै० / P.		दिन Days	घण्टे Hrs.	
1	2	3	4	5	6	7	8	9	10	11

6. यात्रा की रीति /Mode of Journey:

(i) वायुयान/Air

(क) कार्यालय द्वारा व्यवस्थाकृत विनियम वाउचर

हां / नहीं

• Exchange voucher arranged by office

Yes/No

(ख) ..... द्वारा व्यवस्थाकृत/विषिष्ट/विनियम वाउचर

• Ticket Exchange voucher arranged by

- (ii) Rail
- Whether travelled by mail/express/ordinary/train? Yes/No
  - Whether return tickets available?
  - If available, whether return tickets purchased? If not state reasons

- (iii) Road
- Mode of conveyance used. i.e. by Government transport/by taking a taxi, single seat in bus or other public conveyance/by sharing with another Government servant in a car belonging to him or to a third person to be specified.

7. Dates of absence from place of halt on account of-

- (a) R.H. and C.L.  
 (b) Not being actually in camp on Sundays and Holidays.

8. Dates on which free board and/or lodging provided by the state or any organization financed by State funds:

- Board only.
- Lodging only
- Board and Lodging

9. Particulars to be furnished along with hotel receipts, etc., in cases where higher rate of D.A. is claimed for stay in hotel/other establishments providing board and/or lodging at scheduled tariffs.

Period of Stay 1		Name of the hotel 2	Daily rate of lodging charged 3	Total amount paid 4
From	To			

10. Particulars of journey (s) for which higher class of accommodation than the one to which the Government servant is entitled was used.

Date 1	Name of the Places		Mode of conveyance used 4	Class to which entitled 5	Class by which traveled 6	Fare of the entitled class paid 7
	2	3				
	From	To				

If the journey(s) by higher class of accommodation has been performed with the approval of the competent authority. No. and date of the sanction may be quoted

11. Details of journey(s) performed by road between places connected by rail:

Period of Stay 1		Name of the hotel 2	Daily rate of lodging charged 3	Total amount paid 4
From	To			

12. Amount of T.A. advance , if any, drawn

Certified that the information, as given is true to the best of my knowledge and belief

**SIGNATURE OF CLAIMANT**

Please affix Revenue stamp and put your signature on that,  
if amount is exceeding Rs.5000/-

**N.B. : Please enclose all tickets/ receipts in original.**

**Your e- mail address:** \_\_\_\_\_

PART B-(TO BE FILLED O\IN THE BILL SECTION)

The net entitlement on account of traveling allowance works out of Rs.....  
as the detailed below:-

- (a) Railways/air/bus/steamer fare.....  
(b) Road mileage for ..... Kms.  
@.....kms.  
(c) Daily allowance  
(i) .....days @ Rs..... per day  
(ii) .....days @ Rs..... per day  
(iii) .....days @ Rs..... per day
- (d) Actual expenses Rs.....  
Gross amount Rs.....
- (e) Less amount of T.A. advance, if any, drawn vide voucher No.....Rs.....  
Net amount Rs.....

(2) The expenditure is debit able to

Initials of bill clerk

Checked by O.S.(A)  
Verified by A.S.(A)

भुगतान के रुपये.....
<b>Passed for payment for Rs.....</b>
[रुपये/Rupees.....
.....
.....]
<b>Secretary</b>